

ADOPTED

June 3, 2013

**CHARGE OF RESPONSIBILITIES TO THE
TOKENEKE AND ROYLE ELEMENTARY
BUILDING COMMITTEE**

RESOLVED, that the Darien Board of Education requested the Darien Board of Selectmen to create a building committee to oversee targeted renovations and expansions to Tokeneke and Royle Elementary Schools; and that such building committee, known henceforth as the Tokeneke and Royle Elementary Building Committee, in accordance with the Educational Specifications, as approved by the Darien Board of Education on May 14, 2013.

RESOLVED, that the Building Committee shall be comprised of five (5) electors of the Town of Darien.

BE IT FURTHER, to accomplish this charge, the Building Committee is hereby authorized, empowered and instructed for and on behalf of the Town of Darien to:

- a) select from its membership a Chairman, Vice Chairman and Secretary; and include in its membership, one Board of Education member designated by the Board of Education;
- b) select an architect and other professionals as required and negotiate satisfactory fees;
- c) prepare schematic drawings, design develop drawings, construction documents and outline specifications and final specifications;
- d) file for a grant application with the State Department of Education in accordance with state regulations;
- e) report back to the RTM for approval of any and all of the stipulations in accepting state funding;
- f) make application to proper town authorities for appropriations to carry out the building program;
- g) make application to proper town authorities to obtain necessary permits to proceed with construction;
- h) supervise the expenditure for such appropriations;
- i) carry out this charge in accordance with a schedule as expected by the Darien Board of Education;

- j) report to the Board of Selectmen quarterly or more frequently as necessary;
- k) report to the Board of Education monthly and to the RTM at least quarterly and to both as appropriate and necessary, on the progress of the project; and
- l) notify the Darien Board of Education of any matters that affect the use of school property and thus require the approval of said Board, given said Board's authority under Connecticut General Statutes Section 10-220 for the "care, maintenance and operation of buildings, lands, apparatus and other property used for school purposes" and its authority under Connecticut General Statutes Section 10-240 to "maintain the control of all the public schools" within the Town of Darien.